



THE PEOPLE'S GUIDE to RDP HOUSING ALLOCATION

EASTERN CAPE PROVINCE

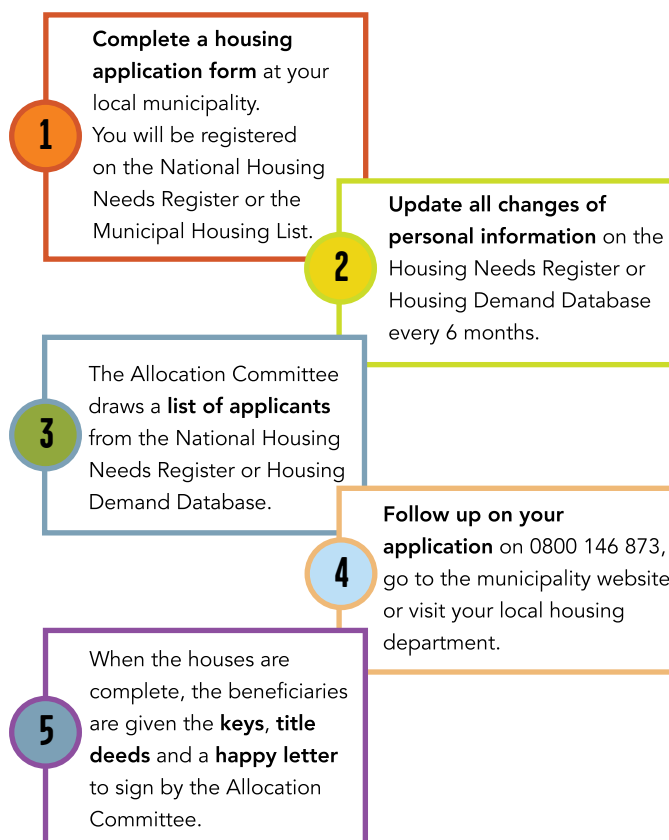


The Reconstruction
Development Programme (RDP)
provides state-built houses
to low income earners.

WHO QUALIFIES FOR A HOUSING SUBSIDY?

- **Earn** a monthly income of between R0 – R3,500.
 - **Resident of South Africa** or hold a permanent resident permit.
 - Legally **competent** to contract.
 - **Disabled** without dependents.
- **Not previously benefited** from government housing assistance.
- **Not previously owned** a fixed residential property.

RDP HOUSING ALLOCATION PROCESS

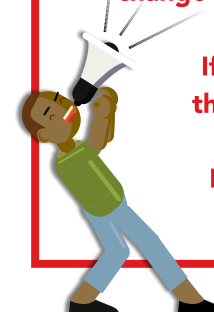


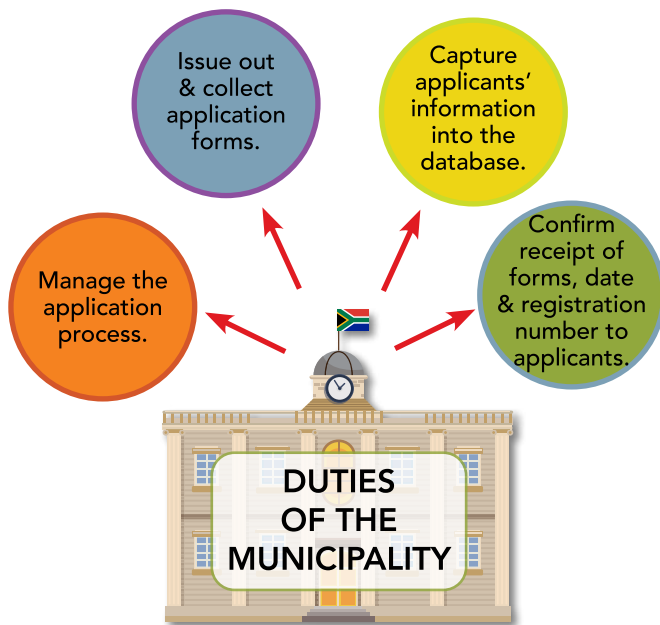
IMPORTANT

- **Know your right** to access the information to housing and check on the status of your application at any level of government. Housing Act: [http://www.dhs.gov.za/sites/default/files/legislation/Housing Act 107 of 1997.pdf](http://www.dhs.gov.za/sites/default/files/legislation/Housing%20Act%20107%20of%201997.pdf).
- **Visit the Housing section** of your local municipality for information relating to the progress of housing projects and allocation of houses.
- **Keep your registration number** that is issued by the municipalites and use it to follow up.
- **You can demand information** using the Promotion of Access to Information Act (PAIA) of 2000 which allows you the right of access to information.

Make sure that your information is updated with the municipality and alert them of any change of contact and physical address.

If you cannot be traced by the municipality, you will be deregistered on the Housing Subsidy System.





If the municipality does not fulfill any of these duties, members of the public can contact the Eastern Cape Department of Human Settlements on **086 000 0039** or send an **SMS on 43619** and lodge a complaint through the customer care services.

Duties of the Municipality for Prospective Beneficiaries:

1. With the approval of the relevant authority, the **list of prospective beneficiaries will be published** at offices of the City Manager in the project location, the local post office and any other public office.
2. **Extend written invitations** to prospective beneficiaries on the approved list to apply for housing subsidies and provide the required application forms and detailed information.
3. **Receive and record completed application forms** for the selected beneficiaries.
4. **Submit applications** to the provincial department for approval.
5. Make sure that the **awareness campaign** about the development of the Housing Needs Register/Housing Demand Database is held in the communities.

DUTIES OF THE PROVINCIAL DEPARTMENT OF HUMAN SETTLEMENTS

The duties of the province in general is to support and provide capacity to municipalities according to the Housing Act 107 Section 7 (c,d,e).



THE PROVINCIAL DEPARTMENT verifies applicants' information against various databases to ensure that the applicants fulfill the qualification criteria.

Applications qualifying are submitted to the Housing Subsidy System.

The Provincial Department is responsible for:

1

Ensuring the National Housing Needs Register/Housing Demand Database is developed by municipalities.

2

Ensuring that the frequent sitting of the allocation committee is adhered to.

3

Ensuring that the criteria on the allocation is adhered to.

4

Participation in the allocation committee.

5

Verification of the final subsidy applications submitted for approval.

6

Involved in the deregistration of untraceable beneficiaries.

7

Informing the allocation committee of the approval of the subsidy applications.

GLOSSARY OF TERMS AND ACRONYMS:

Accredited municipality: A municipality with the necessary capacity and financial administration that is granted full authority to deliver and administrate housing delivery in their areas of jurisdiction without provincial or national interference.

Allocation Committee: The committee appointed by the relevant provincial department to administer the allocation process. The committee consists of four members (two from Municipal Managers' office and two from the provincial Department).

Community Residential Units Programme (CRU): Provides secure, stable rental tenure for lower income individuals.

Consolidation Subsidy: Assists households who have received serviced sites under the housing scheme instituted pre-1994 with the building or completion of a house.

Finance Linked Individual Subsidy Programme (FLISP): Is a housing subsidy for first-time home buyers to assist with purchasing a home. The subsidy is paid to a bank or financial institution and will reduce monthly loan instalments. Through the programme the state supports with partly funding housing loans for qualifying beneficiaries.

Individual Subsidy: A subsidy given to a first-time buyer and it's a once off payment to a financial institution or seller.

Informal Settlement Upgrading Programme (ISUP): Improves the living conditions of informal settlements through structured upgrading *in situ* or by relocating where *in situ* upgrading is not feasible. Community consultation and public participation is central to the programme and the provision of basic services.

National Housing Needs Register/Housing Demand Database: A central housing database where households register their housing needs. Households are also able to update their information to ensure that their need on other systems/waiting lists are received from provincial human settlement departments and municipalities. The database is updated as new information is provided by citizens.

Reconstruction Development Programme (RDP): The economic policy adopted in 1994 to advance development. RDP housing has become a colloquial term to describe low-cost state provided houses.

ACKNOWLEDGEMENT:

The people's guide to housing allocation is based on the Eastern Cape Housing Beneficiary Allocation Policy. This people's guide has been developed for the Eastern Cape but can help inform guidelines for other provinces. The Guide aims to provide information to the people of the Eastern Cape who seek to have access to the right to housing as stipulated in the Constitution of the Republic of South Africa. This guide was produced as at 01 October 2020 and should readers of it find that any information contained within this guide is outdated or inaccurate, please do contact the PSAM at psam-admin@ru.ac.za in order that we may update the guide to assist users going forward.



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